

Fees payable in advance are due on January 1st, April 1st, and July 1st. Unless arrangements have been made the current term's fees must be paid within one week of the stated date or no place can be guaranteed. **Fees are fully inclusive and cover tuition, games, books and stationery.** There are no extras unless piano lessons are taken.

Notice of Removal.

Parents and guardians are required to give (in writing) a full half-term's notice of their intention to remove a pupil at the conclusion of the term, or, in lieu, one term's fees are payable.

Care of School Equipment and Buildings.

Pupils will be held accountable for the proper use of school property, buildings and equipment. Those who wilfully damage property will be required to make good the loss by replacement or payment.

Personal property and **all wearing apparel should be plainly marked.** No responsibility can be held for unmarked clothing. All pupils must be provided with gymn shoes or indoor slippers (to be worn in the house), and rubber Wellingtons for use during the breaks are recommended so that children need not be restricted in the large garden and grounds which surround the school.

Quarantine Regulations.

Whenever there is contagious disease in the family or home of any one of the pupils, the fact must be reported at once to the school. This applies to all kinds of infectious and contagious diseases including chicken-pox, measles, mumps, etc.

It is hoped that parents will co-operate keenly with the staff, and that a special effort will be made by all parents to get to know the teacher responsible for their own child.

School Telephone: Snettisham 208. Please ring between 11.30 a.m. and 12 noon, or 1 p.m. and 2 p.m., if possible.

Headmaster's Telephone (5 p.m. or 8-10 p.m.) Heacham 268.

Pupils are considered to be under School discipline from the time they leave their homes until they return. Good responsible behaviour is expected on all buses and on the road.

Fees for Day Pupils per term.

Entrance fee. (Payable at time of enrolment)	One guinea.
Pupils under eleven	£20 per term.
Pupils eleven plus	£25 per term.
Lunches, if paid in advance	10/- per week.
A charge of 2/3 per day is made for those who only occasionally stay to lunch.				

Piano Lessons. £4/4/- per term plus cost of music supplied.

All enquiries regarding boarding accommodation and fees must be made direct to the Headmaster.

The school meets six days a week for three terms of approximately thirteen weeks each. Every child has two or more games afternoons and is free on Saturday afternoon. Saturday is a half holiday, but those chosen to represent the School in games are expected to be available.

Non-Attendance.

In the case of non-attendance at school for sickness or any other reason, no part of the respective fees can be refunded. Expenses are not reduced by pupil's absences and extra work to the staff is often entailed in making up for lost time. A note from parent or guardian must accompany a pupil when returning after absence.

Full Postal Address. St. Michael's School, Ingoldisthorpe, King's Lynn, Norfolk.

Headmaster's Tel.: Heacham 268.

School Tel.: Snettisham 208.

BOYS' BOARDING HOUSE:
THE SHOOTING LODGE,
HEACHAM, KING'S LYNN.
Tel.: Heacham 268.

GIRLS' BOARDING HOUSE:
CARSTONE,
INGOLDISTHORPE,
KING'S LYNN.
Tel.: Snettisham 243.

Railway Station. Heacham. Direct through service from Liverpool Street.